CAREER COACHING FEEDBACK FORM

CAREER & LEADERSHIP DEVELOPMENT CENTER

Today's Date:			Your Name		
Career Coach:					
Client Status (Include Year/Month/Major):					
Presenting Concern(s):					
GREETING	PROCESS	VISUAL	CHECK-IN	ACTION STEPS	
☐ "What brings you in?" Client response:	☐ Explain the process <i>Process:</i>	☐ Visual representation Tools used:	☐ Check-in Process:	☐ Action steps defined ☐ Steps written down <i>Process:</i>	
Follow up questions	☐ Chunk the process Chunks:	Key questions		☐ Feedback loop Process:	
	☐ Prioritization Priority				

Approach to building rapport and demonstrating active listening skills (i.e. attending behaviors):				
3				
Ability to address presenting concern(s): Rate effectiveness and detail method				
	v			
Overall assessment of session				
Area of existing strength for the career coach	Area of potential growth for the career coach			
	e			