First Name Last Name

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**EDUCATION**

**UNIVERSITY OF NOTRE DAME** Notre Dame, IN

Master of Science in Engineering, Science, & Technology Entrepreneurship (ESTEEM) May 20xx

* GPA: 4.00
* *Capstone Thesis: Distribution of emergent technologies to international clients*

**MICHIGAN TECHNOLOGICAL UNIVERSITY** Houghton, MI

Bachelor of Science in Mechanical Engineering (Concentration: Industrial Design) May 20xx

* Graduated *magna cum laude*, GPA: 3.62
* 20xx Michigan Industrial Design & Application Competition 1st Place

**UNIVERSITY OF WALES** Cardiff, United Kingdom

Semester of International Study in Mechanical Engineering Fall 20xx

* *Capstone Thesis: Viability analysis and prototype development of fluid-powered grandfather clock*

**INTERNSHIP EXPERIENCE**

**SMITH & CO.** South Bend, IN

*Consulting Analyst Intern* June 20xx – August 20xx

* Researched and recommended technology solutions to standardize client relationship and recruitment strategies
* Implemented software that saved the firm 250+ hours annually by streamlining organizational tasks
* Generated $75,000 gross savings from costs associated with deferred maintenance errors by expanding Your Streets, a new online road construction request program serving local residents
* Developed Your Streets implementation strategy for low-income residents lacking internet access, increasing area outreach

**JOHNSON, LLC** Detroit, MI

*Outreach Consulting Intern* May 20xx – August 20xx

* Analyzed 2+ million document database for case-related information; organized new inputs for greater search efficiency
* Produced detailed results report for $1.2+ billion design dispute claim and presented findings to client
* Prepared marketing plan summarizing prior firm success; engaged untapped community partners for 7% client increase

**LEADERSHIP & SERVICE**

**GRADUATE STUDENT UNION, UNIVERSITY OF NOTRE DAME** Notre Dame, IN

*Communications Director* August 20xx – May 20xx

* Directed 3-member sub-committee to foster awareness of campus events and increase sense of graduate student community
* Served as direct liaison between the University and 17 GSU members serving 2,200 students, advocating for effective resources and opportunities
* Managed committee’s $5,000+ annual budget to finance operations, technology improvements, and events promotion
* Designed and executed innovative communication strategy to relay local opportunities to students researching abroad

**AMERICAN SOCIETY OF MECHANICAL ENGINEERS (ASME)** Houghton, MI

*Chapter President, Student Liaison* April 20xx – April 20xx

* Directed monthly meetings to plan signature events for student academic and social engagement within $2,500 annual budget
* Interfaced with local professional group on behalf of chapter; increased member networking and employment opportunities

**MTU ENGINEERS WITHOUT BORDERS** Touba, Senegal

*Traveling Team Member* August 20xx – July 20xx

* One of 12 students selected to construct a system to deliver safe drinking water in Senegal during Summer 20xx
* Developed and executed fundraising and grant-writing efforts that raised over $35,000 to fund project
* Collaborated with 3 licensed professional engineers to complete innovative design between September and April
* Translated French communication daily between team and community throughout implementation and construction process

**SKILLS & INVOLVEMENT**

**Languages**: Proficient in French

**Involvement**: Admissions ambassador, Lead architect of student sailboat design competition team, MTU concert band member

**Computer Skills**: SolidWorks (1,000+ hours), MATLAB (500 hours), AutoCAD (125+ hours), Adobe Illustrator (125+ hours), .Net (100+ hours), ProE (100+ hours), InDesign (100+ hours), Microsoft Office

**Interests**: International Travel, Trail Running, Black and White Photography, Architectural Design