**FName MI LName**

Street Address • City, STATE ZIP • Phone # (XXX) XXX-XXXX • email netid@nd.edu

**EDUCATION**

 **UNIVERSITY OF notre dame** Notre Dame, IN

Ph.D., XXXXX Engineering Graduation Month & Year

Dissertation title: (Italicize)

 **pREVIOUS INSTITUTION** City, State

Master of Science in Major or Concentration Graduation Month & Year

Thesis title: (Italicize)

 **pREVIOUS INSTITUTION** City, State

Bachelor of Science in Major or Concentration Graduation Month & Year

**PROFESSIONAL RESEARCH EXPERIENCE**

 **Job Title, Lab/Department** Month Year - present

University/Organization City, State

* Accomplishments and accountabilities in following formula:
* *action verb + accomplishment/accountability + results (example below)*
* Examined and categorized nanoparticles on electron and atomic force microscopes resulting in journal articles in three national publications
* Highlight specific skills, qualities and attributes demonstrated

 **Job Title, Lab/Department** Month Year - present

University/Organization City, State

* Accomplishments and accountabilities in following formula:
* *action verb + accomplishment/accountability + results (example below)*
* Developed new brand strategy and re-launched product gaining additional 15% market share in frozen foods category
* Highlight specific skills, qualities and attributes demonstrated

**TEACHING EXPERIENCE**

 **College/University – Independently Designed and Taught Courses (20XX – 20XX)**

* *Course Title* • Level (ex. Upper-level Undergraduate Seminar)
* *Course Title* • Level (ex. Upper-level Undergraduate Seminar)
* *Course Title* • Level (ex. Introductory Course for undergraduate and graduate students)
* *Course Title* • Level (ex. Undergraduate Seminar)

**PATENTS**

* List what the patent is (example below) Filed: Month, Year
* Integrated vacuum cleaner roller having a rotary brush Filed: April, 2014

**AWARDS & FUNDING**

* Name of grant/fellowship (examples below) Award Date’s Month, Year
* National Science Foundation Graduate Research Fellowship May, 2013
* University of Notre Dame Engineering Advanced Study Grant August, 2012-May, 2013

**SCHOLARSHIP**

**Publications**

 **Journal publications**

* Use department approved citation format
* Use department approved citation format
* Use department approved citation format

**Conference publications**

* Use department approved citation format
* Use department approved citation format
* Use department approved citation format

**Presentations**

* Use department approved citation format
* Use department approved citation format
* Use department approved citation format

**Posters**

* Use department approved citation format
* Use department approved citation format
* Use department approved citation format

**PROFESSIONAL MEMBERSHIPS**

* Group/Organization (examples below)
* International Association of Mechanical Engineers
* American Society of Mechanical Engineers

**LEADERSHIP AND SERVICE**

* List Month, Year – Month, Year
* List Month, Year – Month, Year
* List Month, Year – Month, Year
* List Month, Year – Month, Year

**REFERENCES**

Name, Professor of XXX

College/University

Email address (xxx@xx.edu)

Name, Title

Organization

Email address (xxx@xx.edu)

Name, Title

Organization

Email address (xxx@xx.edu)